



Communications Coordinator
Part-time ministry support opportunity

[Ellerslie Road Baptist Church](#), a multicultural, intergenerational church in northern Alberta with regular worship attendance of 1,200 is searching for a part-time **Communications Coordinator** to join its team of 24 pastors and support staff.

Ellerslie is a church with a rich heritage and a bright future. The church leadership is aligned in its vision to make disciples who love God, love people, and serve the world. Since its founding over 75 years ago, Ellerslie has grown from a small fellowship of believers to an influential church that is active in church planting and international and local cross-cultural mission, and is a leader in its denomination, the Baptist General Conference of Canada. Beyond a rich heritage of Christian mission, Ellerslie today has a vibrant ministry among the many young and growing families in its community. The church has a robust online presence and holds worship services in English and Mandarin, and hosts a Farsi language service conducted by local mission partners.

Blessed with stable finances, Ellerslie now is planning for the next chapter in its history. Given its heritage, strategic location, and current organizational strength, the church is uniquely positioned to be a prevailing church in a fast-growing region that has few expressions of Christian worship.

The **Communications Coordinator** (CC) will work collaboratively with church staff to provide relevant, timely, and accurate information to the Ellerslie church family and community. Working in a team context, the CC will be responsible for planning, managing, and implementing communication strategies to varied audiences in accordance with the church's overall vision and strategy. Beyond providing information from the church staff, the CC will also provide information to the church staff regarding the communication needs of the church family.

We are searching for a candidate who has a passion to develop and implement a consistent communication strategy for the church. The ideal candidate will pair an intuitive grasp of social media trends with a mastery of written English and editing skills, ensuring all ministry communication is both current and polished. Competency in basic digital tools such as Google Workspace, WordPress, and Canva is required. We invite applications from individuals who are legally authorized to reside and work in Canada.

For more information on this opportunity and its requirements, please forward your résumé, cover letter, and other supporting materials to edo@erbc.ca. We will continue to accept applications until the ideal candidate is found.